



## Electrifying Ideas

### Solutions for Challenging Markets

For over 90 years, ERICH JAEGER has designed and manufactured high-quality connectors and electronic modules for various industries. Our customers include many well-known car and commercial vehicle manufacturers in addition to companies from other sectors. Almost 1000 employees work on innovative solutions for our customers. With headquarters in Germany, three production sites in the Czech Republic, China and Mexico, and sales offices in the USA, France, Poland, China and Italy, the JAEGER Group aims to provide local representation for our customers.

We are looking for your talent as

## HR Generalist (m/f)

for automotive cable and wire harness production site based in Kopřivnice, North Moravia, Czech Republic

### Your Tasks:

- Process and lead all HR related measures as well as administrative and operative HR tasks
- Ensure HR-related processes (e. g. yearly appraisal interviews, motivation programs, etc.)
- Consult and support all departments and managers in HR-related matters
- Ensure compliance with labor and legal regulations
- Develop and document HR Policy in-line with the company's corporate vision
- Secure staffing agenda and take responsibility for recruiting staff for the organization at all levels
- Lead personal and professional development of the organisation's personnel, which involves employee orientation, development and training as well as leadership development
- Take responsibility for setup and fulfillment of HR KPI's, prepare reports by collecting, analyzing, and summarizing data and trends
- Direct reporting line to Manager FI/CO/HR in Kopřivnice; functional reporting line to Global HR Director

### Your Profile:

- University degree level (e.g. HR, Economics, Business, Law)
- At least 4 years' proven experience as HR Generalist in automotive manufacturing environment
- Proven knowledge and experience of HR processes and Czech labor law
- Experience working in matrix organizations and international teams desired
- Experience in SAP/R3 HR module, proficient in MS-Office
- Czech and English business fluent, any other language desirable
- Ambitious, success- and results-driven personality with high influencing, motivation and coaching skills; self-motivated enthusiastic with high integrity and willingness to protect the company's values

### Our Offer:

- Potential career development to HR Business Partner (HRBP) position based on achieved working performance
- Challenging position in an international team, Open-minded company culture, mutual appreciation, teamwork, "open-doors" policy
- Individual training programs
- Flexible working hours, Bonus (13<sup>th</sup> Salary) based on achieved company results, Contribution to life or pension insurance

Did we raise your interest? Please apply:

[jobs@ejr.cz](mailto:jobs@ejr.cz)

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Information about privacy: Your application by e-mail will be transmitted to us in unencrypted form. Only the HR department and decision-makers are aware of the contents of your documents. We use and process your personal data as part of our online application procedure. Your personal data will be deleted after completion of the selection process - at the latest after 6 months

